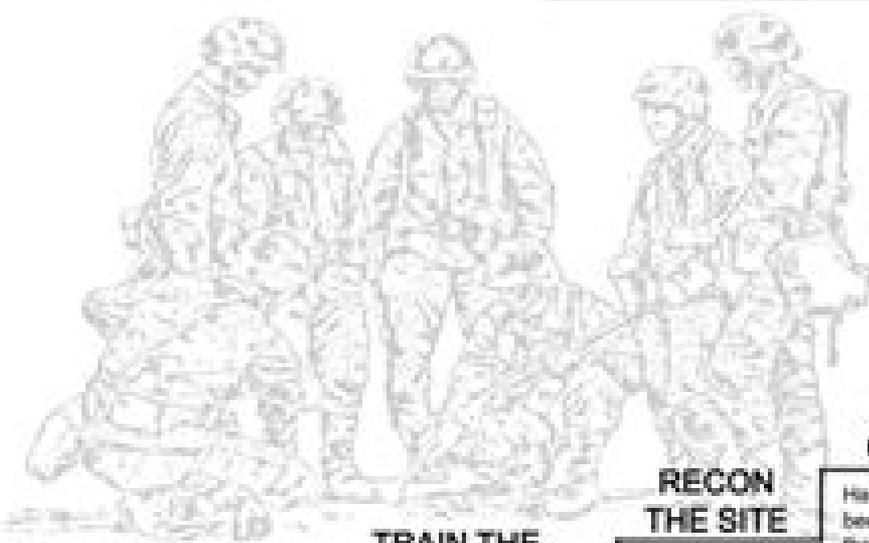


# 8 STEP TRAINING MODEL



## PLAN

### TRAIN THE TRAINERS

Has the trainers training outline been reviewed?

Is the trainer technically and factually proficient?

Does the trainer have/understand the task, conditions, and standards?

Review references, IE: FMs ARTEPs, TMs, and soldier's manuals.

Is the trainer's evaluation procedure in compliance with the training objective?

### RECON THE SITE

Location of training: \_\_\_\_\_

Is the site suitable for the training?

Is it easily accessible for emergency case?

### ISSUE ORDER

Has a OPORD been issued for the training?

Has the uniform for the training been briefed?

### REHEARSE

Identify weak points in the training plan.

Does the training flow?

Is there sufficient time for the training?

Are the training aids/material present and operational?

Did you review pre-execution and pre-combat checks?

### EXECUTE

Is the training conducted to standard?

Are soldiers for training accounted for?

Is everyone in uniform?

### EVALUATE THE TRAINING

Was there an evaluation done after the training execution?

Were the training objective/standards met?

What is the METL assessment?

Were the materials/training aids sufficient for the training?

Was an After Action Review done?

Are the training results recorded in the leaders book?

### RETRAIN

Be prepared for opportunity training.

Review references, IE: FMs ARTEPs, TMs, and soldier's manuals.

What is to be trained? \_\_\_\_\_

What is the METL assessment? \_\_\_\_\_

Who is to be trained? \_\_\_\_\_

Identify instructor/assistant instructor. \_\_\_\_\_

Date training was planned: \_\_\_\_\_

Date training will be executed: \_\_\_\_\_

Is the training site coordinated?

Are all resources coordinated?

Materials/training aids required: \_\_\_\_\_

Has a Risk Assessment been done?

# 8 Step Training Manual

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