

DVK, Inc.

Engagement Letter for Accounting Services

DVK, Inc.
Daniel G. Kotev, Director
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Dear Client,

This letter is to set forth the terms and objectives of our proposed engagement and the nature and limitations of the services we will provide to your company until mutually changed.

WORK TO BE DONE

A. Scope Limitations. Our engagement cannot be relied upon to disclose errors, irregularities, or illegal acts, including fraud or defalcations, which may exist. We may inform you of any such matters that come to our attention.

B. Agreed Upon Services. Based on the selected accounting services (Accounting Services Form). We hope to better meet your expectations of service from our firm by having you clearly identify the specific services you wish provided and their frequency.

FEE SCHEDULE

The following is our understanding of the fee schedule agreed upon.

A. Professional Fees. Fees for professional services will be based on the time expended at our current hourly rates, unless otherwise mutually discussed and agreed to in writing. We require a minimum retainer before work can begin. This retainer must be maintained throughout the engagement.

B. Factors Affecting Your Professional Fee. Professional fees will be based upon several factors; the most important of which includes time and labor involved, skill requisite to perform the professional services properly and any special circumstances imposed.

C. Direct Expenses. Additional charges for computer services, fax transmissions, report production and out of pocket costs, including travel costs, may be added to our professional fees. Such charges are in addition to any estimated fees given and will be due and payable upon presentation as billed monthly.

FEE SCHEDULE:

Bookkeeping & Payroll: \$25/hour.

Corporate Tax Preparation, Canada: \$50/hour

Bookkeeping Proposal Sample

Michael Rajnik



Bookkeeping Proposal Sample:

The book delves into Bookkeeping Proposal Sample. Bookkeeping Proposal Sample is a vital topic that must be grasped by everyone, ranging from students and scholars to the general public. The book will furnish comprehensive and in-depth insights into Bookkeeping Proposal Sample, encompassing both the fundamentals and more intricate discussions.

1. This book is structured into several chapters, namely:
 - Chapter 1: Introduction to Bookkeeping Proposal Sample
 - Chapter 2: Essential Elements of Bookkeeping Proposal Sample
 - Chapter 3: Bookkeeping Proposal Sample in Everyday Life
 - Chapter 4: Bookkeeping Proposal Sample in Specific Contexts
 - Chapter 5: Conclusion
2. In chapter 1, this book will provide an overview of Bookkeeping Proposal Sample. The first chapter will explore what Bookkeeping Proposal Sample is, why Bookkeeping Proposal Sample is vital, and how to effectively learn about Bookkeeping Proposal Sample.
3. In chapter 2, this book will delve into the foundational concepts of Bookkeeping Proposal Sample. This chapter will elucidate the essential principles that need to be understood to grasp Bookkeeping Proposal Sample in its entirety.
4. In chapter 3, this book will examine the practical applications of Bookkeeping Proposal Sample in daily life. The third chapter will showcase real-world examples of how Bookkeeping Proposal Sample can be effectively utilized in everyday scenarios.
5. In chapter 4, the author will scrutinize the relevance of Bookkeeping Proposal Sample in specific contexts. The fourth chapter will explore how Bookkeeping Proposal Sample is applied in specialized fields, such as education, business, and technology.
6. In chapter 5, this book will draw a conclusion about Bookkeeping Proposal Sample. This chapter will summarize the key points that have been discussed throughout the book.

This book is crafted in an easy-to-understand language and is complemented by engaging illustrations. This book is highly recommended for anyone seeking to gain a comprehensive understanding of Bookkeeping Proposal Sample.

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